

I am ...

the owner of a unique blend of skills, a mentor who lectures hundreds of students and teachers, an influencer who triggers positive actions, a problem-solver with a knack for fixing even what's not broken, an 80s-born tech-savvy who has witnessed the glorious evolution of tech, a bilingual customer success veteran, and an innovative thinker seeking a new frontier

Skills

- Teaching English, Maths, Science, IELTS, and SAT
- Career Consultation
- Software testing and training
- Customer service
- Problem-solving

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Mohammad Hamad

Education

- 2011University of DamascusBachelor's Degree in English Literature
- 2013 Two-year study
 Syrian Virtual University
 Information Systems Engineering

Work Experience

- 2018 NowOnline English Teacher
 - International exams preparation
 - Curriculum design
 - Content Creation
 - Course design
 - Social media creator
- 2018 2022Senior ESL TeacherAlwatania Private School
 - Teaching IELTS prep, English literature, SAT, Maths, and Science
 - Excelled in providing online solutions during the COVID pandemic
 - Integrated gamification and interactive content into the traditional classroom

- 2017 2018
 - English teacher Abjadyat Institute
 - Designed fun, engaging English conversation courses that were different to schools' monotony
- 2011 2018
 - Compulsory Public Service
 - Digitize and organize books into a digital library, while also maintaining records of the hard copies
- 2010 2011
 - Volunteer English Teacher Al Ghezlaniah Elementary School
 - I was still an undergraduate, and this job gave me experience in dealing with young learners
- 2008 2010
 - Customer Care Coordinator MTN Syria

This position was acquired by only one thoroughly selected employee. The objectives:

- Test new software and applications and support the Training Team with documentation
- Represent the Customer Care department in meetings with other departments and outsourcers
- Coordinate with the IT Department and outsourcing companies to implement software solutions
- 2006 2008
 - Customer Care Representative MTN Syria

I was promoted after two years due to a series of full score evaluations. Main responsibilities:

- Respond to English and Arabic-speaking customers' inquiries and complaints
- Record every bit of data into the CRM
- Escalate or resolve issues while explaining them to customers cheerfully and professionally
- Promote the company's products by using cross-sales and advocate the company's values

Courses

2025 - Digital Marketing Foundations - Linked-in Learning

Completed a foundational course in digital marketing covering strategy development, campaign planning, and customer engagement.

Gained hands-on knowledge in SEO, social media, email marketing, and paid advertising. Acquired skills in marketing analytics, content creation, and audience targeting across digital platforms.

https://www.linkedin.com/learning/certificates/08f6b875daf239bfd7314695fa1f9b1e19c9eb59e891509 2e9bc3adb353d3c99?trk=share_certificate

2024 - IELTS Preparation - University of California, Irvine

Completed an IELTS Preparation Specialisation focused on mastering all four skills: listening, reading, writing, and speaking.

Learned effective strategies to approach each question type and understand the exam format in depth. Equipped to achieve target scores through guided practice and test-taking techniques. https://coursera.org/share/b7bddlelacd019867fb97b2bbd3088cd

2024 - TOEFL Preparation - University of California, Irvine

Completed a TOEFL Preparation Specialisation focused on strategies for success in the reading and listening sections of the TOEFL iBT.

https://coursera.org/share/8c4819e691f0d153d915cf0c043b9585

Courses

2023 - TESOL - Arizona State University

Completed a 150-hour TESOL certification course designed for aspiring and current English teachers worldwide.

Enhanced practical teaching skills and methodologies for diverse classroom settings. Earned certification from a nationally-ranked university to strengthen professional credentials. https://coursera.org/share/0ca083c015982d0b9ea5efa7b933b26f

2009 - Personal Effectiveness - ADAA | People & Organization Development

The course was attended by all coordinators at MTN Syria. It discussed various life and work skills that boost coordinators' efficiency, like time management, task prioritization, and team leadership

- 2007 Excellence in Customer Service Tadreeb | Management & HR Development
 The course discussed important hospitality techniques, like body language, and vocabulary choice
- 2007 Microsoft Excel Specialist SBS Computer Training center
 An advanced 16-hour course on using MS Excel for reporting and data analysis
- 2007 MCSE SBS Computer Training center

I invested a lot of my time studying to become a Microsoft Certified Engineer. I changed my path later, but I still look at these skills today as an advantage that helps me get the job done

2006 - Technical Support - SBS Computer Training center

My first step into taming technology. Computers seemed intimidating no more. I learned a handful of software and hardware tips and tricks that added to the intrigue of how things work

Awards

2022 - Employee of the Month - The School of Modern Skills

I got the award due to my contribution with special services to the school

2009 - Y'ello Stars - MTN Syria

Y'ello Stars is a program across MTN Group that celebrates exceptional performance where it impacts the experience of colleagues and customers. I was awarded the "Y'elloStars" award for being part of the team that revolutionized the way we pay our phone bills and got rid of physical vouchers nationwide

2007 - Employee of the Month - MTN Syria

This prize is awarded to the employee with the best overall performance during the month

Projects

Personal Website <u>about.read4more.com</u>

Designed and implemented the website to help people get to know more about me personally and the content I create.

Learning Management Website <u>learn.read4more.com</u>

Planned and implemented the website using Moodle LMS. This website serves as a hub for all the learning material and ongoing courses that I am teaching. I also use it to interact with students, track their progress, deliver content, collect assignments, provide feedback, and conduct secure exams.

Survey System - MTN Syria

I designed and coded the system using PHP and MySql. It worked as an intranet website where feedback about supervisors is submitted by employees, and reports are drawn by managers

Moodle Learning Management System - MTN Syria

The onboarding process was automized using Moodle. I picked up the project in its early phases and developed it until it became an indispensable tool in training, evaluating, and promoting employees. I carry this experience with me everywhere I go, and I have applied it at two schools so far

Local File server infrastructure - The School of Modern Skills

The school was using flash drives to share and collaborate data, so I planned and teamed up with the IT and implemented a file server and a local network solution

End-of-Year Celebration - The School of Modern Skills

We trained our students for a month to perform several singing and dancing routines in Arabic and English. I also composed and helped in rehearsing a short play that addressed teenagers' problems

CRM Migration - MTN Syria

The company upgraded the desktop-based CRM and moved to a web-based one. I was part of the team that ensured data accuracy and tracked down discrepancies

References

Mr. Mohammad Abdulla	+963 944 222 392	MTN Syria Credit Management Senior Manager
Dr. Muhannad Salhab	+60 17 650 7680 salhab@lincoln.edu.my	Technology Management lecturer at Lincoln University College, Malaysia
Mrs. Rana Baitamouni	+963 944 211 244	Owner and Principal at Al Wataniah School